

**JACKSON COUNTY BUILDING SERVICES  
PERMIT APPLICATION**

If this is related to another permit number, please provide the MasterPermit Number: \_\_\_\_\_

OWNER INFORMATION	GENERAL INFORMATION
Owner Name:	Type of Construction: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial
Project Address:	<b>Cost of Construction:                      Square Footage:</b>
City, State, Zip:	<b>CLASS OF WORK</b>
Owner Phone Number:	<input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Alterations <input type="checkbox"/> Manufactured Home
Parcel ID #:	<input type="checkbox"/> Other – List Type:
Email:	<b>PERMIT TYPE</b>
<b>CONTRACTOR INFORMATION</b>	<input type="checkbox"/> Building <input type="checkbox"/> Plumbing <input type="checkbox"/> Electrical <input type="checkbox"/> Mechanical
Contractor License #:	<b>ATTACH COUNT SHEET FOR COMMERCIAL ELECTRICAL, MECHANICAL, AND PLUMBING</b>
Comp Card # if Applicable:	
License Holder Name:	<b>PURPOSE OF BUILDING:</b>
Company Name:	<input type="checkbox"/> Single Family <input type="checkbox"/> Duplex <input type="checkbox"/> Multi-Family <input type="checkbox"/> Foundation
Address:	<input type="checkbox"/> Accessory Building <input type="checkbox"/> Garage/Carport <input type="checkbox"/> Generator
City, State, Zip:	<input type="checkbox"/> Modular <input type="checkbox"/> Pool <input type="checkbox"/> Sign <input type="checkbox"/> Solar <input type="checkbox"/> Roofing
Phone:	<input type="checkbox"/> Fire Alarm <input type="checkbox"/> Fire Sprinkler <input type="checkbox"/> Fire Suppression
Email:	<b>ROOFING INFORMATION ONLY</b>
<b>ENGINEER/ARCHITECT INFORMATION</b>	<b>ATTACH ROOF INSPECTION AFFIDAVIT</b>
Engineer/Architect Name:	<input type="checkbox"/> Shingle <input type="checkbox"/> Metal <input type="checkbox"/> Tile
Address:	Number of Squares:                      Slope:                      /12
Phone:	Deck Material:
Email:	Underlayment:
Florida License #:	<b>Built-Up Roofs Only</b>
<b>NOTES</b>	Type Roof Deck:
	Base Ply:
	Roof Contract Value:

I understand that separate permits must be obtained for other items (i.e. electrical, plumbing, roofing, etc.), unless specifically covered by this permit. In signing this application, I am responsible for the supervision and completion of the construction in accordance with the plans and specifications and for compliance with all federal, state, and county laws applicable.

**Florida Statutes, 489.103 (7)**

Owners of property when acting as their own contractor and providing direct, onsite supervision themselves of all work not performed by licensed contractors, when building or improving farm outbuildings or one-family or two-family residences on such property for the occupancy or use of such owners and not offered for sale or lease, or building or improving commercial buildings, at a cost not to exceed \$75,000, on such property for the occupancy or use of such owners and not offered for sale or lease. In an action brought under this part, proof of the sale or lease, or offering for sale or lease, of any such structure by the owner-builder within 1 year after completion of same creates a presumption that the construction was undertaken for purposes of sale or lease. This subsection does not exempt any person who is employed by or has a contract with such owner and who acts in the capacity of a contractor. The owner may not delegate the owner's responsibility to directly supervise all work to any other person unless that person is registered or certified under this part and the work being performed is within the scope of that person's license. For the purposes of this subsection, the term "owners of property" include the owner of a mobile home situated on a leased lot. To qualify for exemption under this subsection, an owner must personally appear and sign the building permit application.

**I REPRESENT, WARRANT, AND CERTIFY, UNDER PENALTY OF PERJURY, THAT ALL THE INFORMATION CONTAINED IN THE APPLICATION IS ACCURATE AND THAT ALL WORK WILL BE DONE IN COMPLIANCE WITH ALL APPLICABLE LAWS REGULATING CONSTRUCTION AND ZONING.**

\_\_\_\_\_  
Signature of Owner/Agent/Contractor

State of Florida, County of Jackson

The foregoing instrument was acknowledged before me by means of \_\_\_\_\_ physical presence or \_\_\_\_\_ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_.

(Notary Seal)

Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_  
Type of Identification \_\_\_\_\_

\_\_\_\_\_  
Notary Public Signature