Variance Application

Application Ref. ID#:

PROPERTY OWNER INFORMATION			
Property Owner(s) *as written on deed*:			
Address		Contact Phone 1	
City		Contact Ph. 2	
State		E-mail	
Zip		Fax No.	
Authorized Agent: *as per authorization form if applicable*			
Address		Contact Phone 1	
City		Contact Ph. 2	
State		E-mail	
Zip		Fax No.	

PROPERTY LOCATION OF PROPOSED VARIANCE			
Parcel Number:			
House Number (leave blank if applying for address):		Street Name:	
City:		Amount of Acreage:	
Name of Subdivision *(if applicable)*:			
Unit Number:	Block Number:	Lot Number:	

PLEASE SIGN HERE

Applicant Signature: _____

Print Name: _____

Date: _____

A $100.00 PROCESSING FEE AND A $150.00 ADVERTISING FEE ARE DUE UPON APPLICATION SUBMITTAL. DENIAL OF THE REQUEST DOES NOT WARRANT A REFUND OF FEES.

DEPARTMENTAL USE ONLY					
PUBLIC HEARINGS/MEETINGS			PROPERTY INFO	APPROVAL	
	☐ PLANNING COMMISSION	☐ BOCC	N.F.I.P. No. 12063C0-	☐ YES	☐NO
			Floodway: ☐ YES ☐ NO		
DATE:			Flood Zone:	Date:	
APPROVED:			FLUM:	Employee Initials:	
DENIED:					

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REQUIRED FINDINGS The Board of County Commissioners shall not vary the requirements of any provision of this Code unless it makes a positive finding, based on substantial competent evidence on each of the following:		
Attachment	✓	*Please include the required attachments to your application. Applications submitted without the attachments below will not meet the approval conditions in the County Code for granting a Variance. Additional attachments may be required (i.e. Floodplain/Wetland/Conservation Variances)*
1	☐	**Attach a letter stating what type of variance you're requesting and why. If you know the Section of the Code the variance is for, please reference in the letter.**
2	☐	The proposed request will not be detrimental to the public's health, safety, or welfare or to the surrounding properties.
3	☐	There are exceptional topographic, soil, or other environmental conditions unique to the property.
4	☐	There are unusual conditions which are not ordinarily found in the area;
5	☐	The request would provide a creative or innovative design alternative that improves upon substantive standards and criteria; or
6	☐	The strict application of the requirements of this chapter will constitute a verifiable substantial hardship to the applicant;
7	☐	The granting of the request is consistent with the intent and purpose of this chapter and the comprehensive plan.
8	☐	Site Plan showing existing conditions/structures of property and proposed structures/improvements

IMPOSITION OF CONDITIONS *(Do Not Leave Blank):*
If your request is granted, will there be a conflict between the use of your property and the use of your neighbors' properties? *If the answer above is yes, explain below what you will do to minimize the conflict (for example, putting up a fence, etc.)* ☐ YES ☐ NO
Will the variance have any impact on an historical resource? *If yes, describe below what that would be (for example, tearing down a house built in the 1800's):* ☐ YES ☐ NO
Is there a special condition or circumstance which makes your land or structure different from all of the other lands, structures or buildings in the same land use category? *If you answered yes, please explain below what makes your land, structure and/or building different:* ☐ YES ☐ NO
Did you create any of the special conditions or circumstances? *If yes, please explain your answer below:* ☐ YES ☐ NO